



TOWN COUNCIL WORK SESSION

Minutes

Wednesday, May 25, 2022 at 5:00 pm

Attendees: Staff: Christopher Collopy - Town Manager, Heidi Wink - Finance Director, Kelsi Miller - Town Clerk, Michael Larisch - Community Development, Marcie Bafford - Heritage Center, Sean Kienle - Airport Manager, Robert Pena Jr. -PW Foreman, Lucas Reynolds - Fire Chief, Dayson Merrill - Chief of Police

Pursuant to A.R.S. Section 38-431.02, notice is hereby given to the members of the Springerville Town Council and to the general public that the Council will hold a meeting open to the public at the Springerville Town Hall, 418 East Main Street, Springerville, Arizona. The Town Council reserves the right to adjourn into Executive Session in accordance with Arizona Revised Statutes Section 38-431.03 (A)(1)(3)(4) and (7) for legal consultation on any of the following agenda items.

1. CALL MEETING TO ORDER AND PLEDGE OF ALLEGIANCE:

Minutes:

Mayor Hanson called the meeting to order at 5:00 p.m. Robin Aguero led the pledge of allegiance.

2. ROLL CALL:

Minutes:

The Town Clerk completed a roll call. Councilor Douglas Henderson - Present, Vice Mayor Robert MacKenzie - Present, Mayor Phil Hanson - Present, Councilor Donald Scott - Present, Councilor Richard Davis - Absent. A quorum is present.

NEW BUSINESS

3. FY 2022/2023 BUDGET WORKSESSION:

Minutes:

Finance Director Heidi Wink informed Council that in their binders are the schedules and each department's proposed budgets. She explained that the schedules are a summary and the individual budgets are the backup that gets you to the amounts on the schedule. Council understood. She went over the summary of big projects for the year within the General Fund, Water Fund, and Wastewater Fund. Councilor

MacKenzie asked what grants will require matches as well as what the camper shells will be used for. Heidi explained the grants that will require matches and Fire Chief Lucas Reynolds explained that the camper shells will serve as incident commands. Council asked what electrical issues are we budgeting to fix. Heidi explained that when we had new ADA doors installed they pointed out some electrical issues. The Johnson/Udall room also has electrical issues, it has been explained to staff that our box is overloaded and we need to upgrade. Next Ms. Wink reviewed the Highway User Revenue Fund budget. Council asked about the crack seal equipment, it will be a 4-year lease purchase item. Next, they discussed the Airport budget. Sean has a runway intersection planned, the fence, and mil and overlay for the taxiway. The papi control board is also planned for this year. The majority of projects will be grant-funded. The water budget is very basic. The big items for the water budget include starting to get radiometers, rehab a well house, and WIFA / ARPA funds/ projects. The wastewater fund will have some rehab projects and a new vehicle. Next Heidi went over the general fund and what departments are included in it. Additional revenues for the general fund will be for selling the airport house and the fire station along with the dividend from AMRRP. We did budget some settlement funds due to a pending lawsuit. Heidi reviewed the Mayor and Council, legal, magistrate, and finance budgets. Council asked what capital expenditures we plan to have in the admin budget. Heidi explained that at one point Council showed interest in trying to purchase the property next to Town Hall. Our budget reflects what it appraised for. Staff explained we have also budgeted funds in a couple of departments to get a good Geographic information system (GIS). Council next questioned if we need to budget for internet services. Manager Collopy let them know that we do not, we are back on the school's internet and trading for services. Heidi went over the police and animal controls budget. Council next discussed the fire department's budget. Lucas explained he has included a wish list within his proposed budget. Heritage Centers' budget was next reviewed. Council asked why salaries in the heritage budget had gone up so much. Heidi explained that a portion of Community Developments' salary is now being allocated to the Heritage Center during the time that Mischa is mentoring Marcie. Marcie noted that they have budgeted \$5,000 to rehab the floors in the museum but that was included in the Building Maintenance budget. Other budgeted items in the general fund include a portion of the mechanic shop and price increases for the products for mosquito spraying. Council reviewed the Airport budget. The airport manager, Sean let them know he had a part-time employee that moved to another department, he does not plan on replacing that employee to help decrease his budget. Council discussed the radiometers for the water budget. Heidi explained these will transmit the reads to staff so they are not physically going to check the meters. They will first put these in the areas where meters are in customers' back yards. Specific areas include El Cajon circle . This will make checking meter reads safer, time-efficient, and help with accuracy. The budgeted amount will include the initial software, a laptop, and the meters. Each year we will budget to get more meters until we eventually have everyone on radiometers. Next, Council asked if the

wastewater fund is still paying back the water fund? Heidi let them know they are not, they have payed off the loaned amount and are now working on getting their own reserve. She next reviewed the Tourism Tax budget. We always budget to spend what we have although we never deplete that fund. We have Santa Clause this year and have budgeted \$3,000 for that event. The Municipal Property Corporation fund is where we make payments on the loans for the fire station and the new firetruck. We have budgeted for some additional grants this year, we have the airport grants and we hope to be able to secure some public works grants for road improvements. Next she explained the Senior Center / Community Services budget and how the majority of this budget is grant-funded. The Town of Springerville contributes about \$42,000 and the Town of Eagar contributes about \$25,000. Heidi and Robin Aguero the Community Services director explained what grants they currently have and what grants they are anticipating.

4. ADJOURNMENT:

Minutes:

ACTION: Robert MacKenzie / Donald Scott motioned to adjourn at 6:00 p.m.

DISCUSSION: None

Vote results:

Ayes: 4 / Nays: 0

Americans with disabilities act (A.D.A.): The Town of Springerville intends to comply with A.D.A. If you are physically challenged or disabled and need special accommodations to participate in this town meeting, please contact the Town Clerk at (928) 333-2656 ext. 224 forty-eight (48) hours prior to the meeting to arrange necessary accommodations.